

School District of Manawa

BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525



August 28, 2023 Board of Education Meeting Minutes

❖ **CALL TO ORDER: 6:00 pm**

- *This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There will be a time for public comment during the meeting as indicated in the agenda. (B.O.E. Policy 0166)*

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

- *B.O.E. Members Present: Stephanie Riske, Shannon Hansen, Sondra Reiersen, Pete Griffin, Craig Fietzer, and Kerri Jepson (phone/virtual). ABSENT: Jamie Krueger*

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

- *Verify Publication of Meeting: Verified by: Mr. Peterson*

❖ **ADMINISTRATIVE TEAM REPORT**

1. Highlights and Updates: **Slide Deck presentation**

❖ **COMMITTEE REPORTS**

2. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2023-08-14
3. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-08-09
4. Policy and Human Resources (Reiersen) - See Policy and Human Resources Committee Meeting Minutes from 2023-08-14
5. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2023-08-09

❖ **PUBLIC COMMENTS**

(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)

❖ **CONSENT AGENDA**

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

The Board will consider approval of:

6. Approve Minutes of Regular Board Meeting
 - a. 2023-07-24
 - b. 2023-08-16 - Special Full Board meeting
7. Approve Expenditures & Receipts: Treasurer's Report
 - a. Cash Receipts
 - b. Invoice Report
8. **SECOND READING** of NEOLA Policy Revisions:
 - a. 0100 Definitions
 - b. 0175 Association Memberships
 - c. 2220 Adoption of Courses of Study
 - d. 2221 Special Observance Days
 - e. 2430 District-Sponsored Clubs and Activities
 - f. 3215 Use of Tobacco and Nicotine by Professional Staff
 - g. 4215 Use of Tobacco and Nicotine by Support Staff
 - h. 5330 Administration of Medication/Emergency Care
 - i. 5340 Student Accidents/Illness/Concussion & Sudden Cardiac Arrest
 - j. 5410 Promotion, Placement, and Retention
 - k. 5430 Class Rank
 - l. 5512 Use of Tobacco and Nicotine by Students
 - m. 5771 Search and Seizure
 - n. 7434 Use of Tobacco and Nicotine on School Premises
 - o. 7440 Safety and Security
 - p. 8420.01 Epidemics and Pandemics
 - q. 8450 Control of Casual-Contract Communicable Diseases
 - r. 8800 Religious Ceremonies and Observances
 - s. 8802 Patriotic Activities and Observances
 - t. 5451.01 Wisconsin Academic Excellence Scholarship
9. Personnel Chart
10. Donations
 - a. Terry Engelhardt - \$100.00 for deficient lunch funds

Mr. Fietzer pulled #9 for discussion

Motioned by: Fietzer/Second by:Hansen

#9 - personnel chart: Discussion held on contractual obligations being met. Motioned to approve by: Fietzer/Second:Griffin. Motion Carried.

ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

❖ **BOARD COMMENTS**

Board comment: Fietzer - Outstanding FFA program, shout out to the kids that went to the fair.
Reierson - Enjoyed being at InService.
Hansen - There was a lot of feedback from the staff.
Fietzer - The teacher's were in great spirits during conferences and felt appreciated.

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

11. Consider Approval of AEF Membership **Motioned by: Fietzer/Second by:Riske. Motion Carried.**
12. Consider Approval of adding Assistant Director of Pupil Services/Special Education **Motioned by: Riske/Second by: Griffin. Discussion: Thought process - Mr. Peterson: Small number of Administrators and it is complex. Where are we needing assistance? Pupil Services are not up to par. Fietzer - What did we do last year? Principal Brauer and Mr. Peterson gave historical data. Reierson - long term, can we afford it? Peterson - Yes, based on the financial data available at the moment. Jepson - this needs to be really valuable before we make the decision of adding a new salary. Motion Carried.**

❖ **ADJOURN**

BOE Retreat: Sept 7, 2023 at 5:30 pm.

Motion to adjourn: Griffin/Hansen. Motion Carried. 7:06 pm

UPCOMING MEETING(S):

- Regular **Board of Education** Meetings take place the 4th Monday every month.
- **Building & Grounds Committee** Meetings take place the 2nd Wednesday every month.
- **Finance Committee** Meetings take place the 2nd Wednesday every month.
- **Curriculum Committee** Meetings take place the 1st Wednesday every month.
- **Policy & Human Resource Committee** Meetings take place the 1st Wednesday every month.

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.